ACMA

ACMA, ASSOCIATION OF CONDOMINIUM MANAGERS ALBERTA
200, 6 Crowfoot Circle NW, Calgary, AB   T3G 2T3
Toll free: 1-866-451-2262 Fax: 403-541-0915
Email: info@myacma.com

ACCREDITED CONDOMINIUM MANAGER (ACM) Exam Application Form

1. Applicant Name: _____

Company Name: _____

Home Mailing Address:

_____

City: _____ Prov: _____ Postal Code: _____

Phone: _____ Cell:_____ Other: _____

Email: _____

2. Are you currently an ACMA Member ? □ Yes   □ No

    If "No" note that you **must always be a current member in good standing of ACMA in order to use your ACM Designation.**

3. Exam Date requested: _____

4. Exam Location: □ Calgary   □ Edmonton

5. Exam cost $100.00 must be received before an exam date will be confirmed:
    □ **Paypal**

    □ **Pay by cheque (mail to ACMA, 200, 6 Crowfoot Circle NW, Calgary,AB T3G 2T3)**

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FOR OFFICE USE ONLY

(1) **Upon Receipt of ACM Exam Application Form and $100.00 payment:**

McPherson Management to forward application forms to Edmonton Education Co-ordinator (Bev Matthias) for all applications north of Red Deer and to Calgary Education Co-ordinator (Rosalie Schiiler) for all applications Red Deer south.

 (2) **At this point the Education Co-ordinators will schedule an exam date with the Applicant.**

(3)   **Once exams are marked, the Co-ordinators will advise applicants of their results. If applicant has passed the exam, the results will be relayed to McPherson Management :**

- a.   **McPherson Management will then ensure their ACMA membership is current and if not, then Invoice them for membership**
- b. **If membership is current, then McPherson to advise the appropriate Director of ACMA to order the Certificate.**

 (4) **ACM Pin & Certificate will be awarded at the following Luncheon in either Calgary or Edmonton. The Treasurer will advise the applicant of this Luncheon date to receive their Pin and Certificate.**

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